

# NOTICE OF EXTENDED LEAVE – HOLIDAY AND TRAVEL



## STUDENT DETAILS:

LAST NAME	FIRST NAME	DATE OF BIRTH	YEAR LEVEL

## STUDENT ADDRESS:

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## DATE OF LEAVE:

First day of absence:     \_\_\_/\_\_\_/\_\_\_

Date returning to school:     \_\_\_/\_\_\_/\_\_\_

Number of school days:     \_\_\_

## REASON FOR LEAVE:

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*Kolbe Catholic College strongly recommends that students undertaking Year 11 & 12 subjects do not take holiday during the school term. Any absence due to a family holiday or travel is not an approved absence and may result in your child being awarded a score of 0 and N grade for any missed assessments. These results may impact their attendance percentage, study score, ATAR and/or eligibility to receive their senior certificate.*

*In cases of emergency travel plans please see your Year Level Leader to discuss your options.*

## PARENT DETAILS

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_